FLORHAM PARK BOARD OF EDUCATION

Special Public Meeting, February 28, 2011 Board of Education Conference Room 67-71 Ridgedale Avenue

MINUTES 6:30 p.m.

<u>Mission Statement</u>: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

<u>Assistance for persons with disabilities</u> for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 <u>et seq</u>., adequate notification of this meeting has been provided by advertising in the <u>Morristown Daily Record</u> and the <u>Madison-Florham Park Eagle</u>. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	Х	
Mr. Gaffney (John)	Х	
Mrs. Haynes (Marianne)	Х	
Mrs. Michalowski (Linda)	Х	
Mr. Montuore (Patrick)	Х	
Dr. Carollo (John)	Х	
Mr. DeCoursey (Kevin)	Х	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, <u>N.J.S.A.</u> 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Montuore motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mr. Gaffney to adjourn the Executive Session and reconvene the Regular Meeting at 6:50 pm. Said motion was seconded by Mrs. Michalowski and passed by unanimous vote.

In attendance: One member of the general public.

<u>PUBLIC COMMENT –</u> (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the public at this time.

FINANCE

1. BE IT RESOVED that the Preliminary Budget for the 2011-12 school year (copy on file in the Board Office), as set forth in the total amount of \$16,664,458.00 be adopted by the Florham Park Board of Education as follows:

General Fund	\$ 15,260,075.00
Special Revenue Fund	\$ 364,717.00
Debt Service Fund	<u>\$ 1,039,666.00</u>
	\$16,664,458.00

BE IT FURTHER RESOLVED that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the New Jersey Department of Education and the Board of Education prior to and at the March 22, 2011 Public Hearing of the budget.

Motion: JG Seconded: PM

2. Approve the General Fund Tax Levy for the 2011-12 budget, in the amount of \$14,764,011.00 and the Debt Service Fund Tax Levy in the amount of \$1,039,666.00

Motion: JG Seconded: PM

7 yes, 0 no

7 yes, 0 no

 BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-2012 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2011-2012 school year at a sum of \$66,900.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion: JG Seconded: PM

7 yes, 0 no

4. WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

a) Legal	\$35,000.00
b) Auditor	\$16,500.00
c) Architect	\$ 5,000.00
d) Financial Advisory	\$10,000.00
e) Election	\$ 4,000.00
f) Professional Development	\$57,400.00
g) Transportation	\$63,000.00

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2011-2012 school year.

Discussion: Mr. Csatlos provided an over view of the proposed 2011-2012. Specifically, Mr. Csatlos discussed proposed enrollment, revenues, appropriations, staffing changes, budget initiatives, tax impact and the budgetary process that will ensue.

Motion: JG Seconded: PM

7 yes, 0 no

Motion by Mr. Montuore and seconded by Mrs. Michalowski to adjourn the February 28, 2011 special meeting of the Florham Park Board of Education at 7:16 pm.

Motion: JG Seconded: PM

7 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos Business Administrator/Board Secretary